



LINKSIDE HIGH SCHOOL

Learner-centred Excellence

INSTRUCTIONS ON COMPLETING THE APPLICATION FORM

ADMISSION GRADE 8 – 2026

1. Download the application form from the website www.linksidehs.co.za. It appears both in pdf format and in word format. **Please complete the form digitally, then print and hand deliver to the school.**
2. Please ensure you complete and sign **EVERY SECTION** of this application form. Supplying of false information will invalidate this application.
3. This form **must be completed** in full by **both the biological mother and father or legal guardian(s) or step parents. Both parents, irrespective of their marital status and/or personal arrangements, are liable by law for their child's school fees.**
4. Applications will be accepted **ONLY** with submission of ALL relevant certified documentation.
5. **An unsigned application form is regarded as an incomplete application form and will not be processed.**
6. Parents are requested **to apply at more than one school** in order to avoid a situation where the learner might not be accepted at our school, and then be left without an alternative.
7. The Code of Conduct is available on the schools website. Please take the time to read it.
8. **SUBMISSION OF APPLICATION** - The completed application form may be placed in a sealed envelope together with the supporting documents and **hand deliver** it to the main gate from 9:30 to 14:00 from Monday to Friday during the period of submission. **NO LATE APPLICATIONS AND NO APPLICATIONS THAT ARE SUBMITTED VIA EMAIL WILL BE CONSIDERED OR PROCESSED.**
9. On the last day of submission, application forms will only be accepted until 12:00.
10. **DISCLAIMER:**
 - It is the responsibility of the applicant to ensure that their cell phone number and/or email address remain active and in use.

Closing date for Grade 8 2026 applications: 25 April 2025

DOCUMENTS TO ACCOMPANY THE APPLICATION

1. Certified copy of Grade 6 report
2. Certified copy of learner's birth certificate
3. Certified copy of both sides of Medical Aid Card
4. Certified copy of Learner's Clinic Card
5. Certified copy of death certificate(s), if one or both parents are deceased
6. Certified copy of Mother's / Legal Guardian's / Stepmother's Identity Document
7. Certified copy of Father's / Legal Guardian's / Stepfather's Identity Document
8. Recently taken School Photo - not older than 3 months
9. Certified copy of Proof of address - not older than 3 months
(Municipal Account / Lease Agreement /
Letter from Ward Councillor)
10. Certified copy of Legal Guardianship Court Order
(Failure to do so will result in the Application **NOT being processed**)
11. Certified copy of Social Grant Documents
12. If self-employed a copy of your latest tax return from SARS
13. Should you be the LEGAL GUARDIAN of this child - ALL LEGAL
DOCUMENTS must be attached
14. **TRUST FUNDS:** Letter from the trust fund stating that there are funds available
for school fees for the next 5 years
15. Both Biological Parents / Legal Guardians / Stepparents to sign
application form as requested

ADMISSION GRADE 8 – 2026

Photo

CURRENT SCHOOL										
APPLICANT DETAILS (LEARNER)										
Surname										
First Name(s)										
Applicant Cell Number										
Date of Birth										
Identity Number										
Gender	Male					Female				
Race	African		Coloured		White		Asian		Indian	
Home Language										
Religion/Denomination										
Medical Conditions										
Learning Disabilities										
Dexterity of Applicant	Right Handed					Left Handed				
Has applicant previously repeated a Grade?	No		Yes		If yes, which grade?					

ADDITIONAL INFORMATION ON APPLICANT (LEARNER) (Please indicate with a 'X')					
Applicant living with	Both Parents	Mother	Father	Guardian	Other
Parent(s) deceased	None	Mother	Father	Both	
Communication to	Mother	Father	Guardian		

CURRENT EXTRA CURRICULAR ACTIVITIES	
Cultural Activities	
Sport	
Music (Specify Instrument)	
Leadership Positions	
Academic Achievements	

MOTHER'S DETAILS													
Surname									Title				
First Name(s)													
Identity Number													
Cell Number													
Home Tel Nr													
Marital Status	Single	Married	Separated	Divorced	Living Together		Remarried	Widowed					
Race	African		Coloured	White		Asian		Indian					
Employer/ Self Employed													
Occupation													
Work Tel No													
Email Address													
Residential Address													
									Postal Code				
FATHER'S DETAILS													
Surname									Title				
First Name(s)													
Identity Number													
Cell Number													
Home Tel Nr													
Marital Status	Single	Married	Separated	Divorced	Living Together		Remarried	Widowed					
Race	African		Coloured	White		Asian		Indian					
Employer/ Self Employed													
Occupation													
Work Tel No													
Email Address													
Residential Address													
									Postal Code				

Names of siblings currently at Linkside High School (Brother and/or Sister)

Name		Grade	
Name		Grade	
Name		Grade	

Siblings who previously attended Linkside High School

Name		Relation		Year	
Name		Relation		Year	
Name		Relation		Year	

EMERGENCY CONTACT DETAILS (Relative not residing with you)

Surname							Title					
First Name(s)												
Identity Number												
Occupation												
Relation to applicant												
Tel Numbers	Home					Work						
Cell Number												
Email												
Residential Address												
							Postal Code					

DETAILS OF LEGAL GUARDIAN (If applicable)

**Please attach CERTIFIED COPIES of Legal Guardianship Court Order to this application
Failure to do so will result in the application NOT being processed**

Surname							Title						
First Name(s)													
Identity Number													
Cell Number													
Home Tel Nr													
Marital Status	Single	Married	Separated	Divorced	Living Together	Remarried	Widowed						
Race	African		Coloured		White		Asian		Indian				
Employer/ Self Employed													
Occupation													
Work Tel No													
Email Address													
Residential Address													
									Postal Code				

STEPFATHER'S DETAILS (If remarried, provide a copy of marriage certificate)													
Surname									Title				
First Name(s)													
Identity Number													
Cell Number													
Home Tel Nr													
Marital Status	Single	Married	Separated	Divorced	Living Together	Remarried	Widowed						
Race	African		Coloured	White		Asian		Indian					
Employer/ Self Employed													
Occupation													
Work Tel No													
Email Address													
Residential Address											Postal Code		

STEPMOTHER'S DETAILS (If remarried, provide a copy of marriage certificate)													
Surname									Title				
First Name(s)													
Identity Number													
Cell Number													
Home Tel Nr													
Marital Status	Single	Married	Separated	Divorced	Living Together	Remarried	Widowed						
Race	African		Coloured	White		Asian		Indian					
Employer/ Self Employed													
Occupation													
Work Tel No													
Email Address													
Residential Address											Postal Code		

FINANCIAL INFORMATION

PROJECTED 2026 SCHOOL FEE STRUCTURE (subject to SGB budget approval)			
APPROXIMATE SCHOOL FEES Payable over 10 months Payable over 11 months	R 34 790 per annum R3479 per month for TEN months R3163 per month for ELEVEN months		
PAYABLE UPON ACCEPTANCE (by 30 June 2025)	One month's school fees: approximately R3 500 Social and Academic Introduction: R1 100 <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">TOTAL:</td> <td style="text-align: right;">R4 600</td> </tr> </table>	TOTAL:	R4 600
TOTAL:	R4 600		
BANKING DETAILS	LINKSIDE HIGH SCHOOL ABSA – CHEQUE ACCOUNT BRANCH CODE: 511917 ACCOUNT NUMBER: 1000321199 REFERENCE: Applicant Name & Surname / Gr 8 2026		

(As per SOUTH AFRICAN SCHOOLS ACT NO 84 OF 1996, AS AMENDED)

SCHOOL FEES AFFORDABILITY

(Mark with a cross in applicable box.)

- | | | | |
|--|---|------------|-----------|
| 1. Are you aware that Linkside High School is a fee-paying school and that annual school fees are payable? | <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="padding: 5px 10px;">YES</td> <td style="padding: 5px 10px;">NO</td> </tr> </table> | YES | NO |
| YES | NO | | |
| 2. Do you wish to / or have you applied for a school fee reduction? | <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="padding: 5px 10px;">YES</td> <td style="padding: 5px 10px;">NO</td> </tr> </table> | YES | NO |
| YES | NO | | |

NB! A maintenance agreement is a personal agreement between two parties ie: husband and wife. This agreement CANNOT BE ENFORCED on a third party, in this case Linkside High School. We hold BOTH biological parents liable for the school fees, irrespective of their marital status. School fees MAY NOT be divided into two.

Mrs A. Roulstone

Name of Principal



Signature of Principal

Name & Signature of Biological Father / Guardian

Name & Signature of Biological Mother/Guardian

FINANCE DECLARATION

I declare that all particulars furnished by me on this form are true and correct.

In accordance with the provisions of Section 39 of the South African School Act 84 of 1996, the Governing Body of Linkside High School determines the compulsory school fees payable for the school year on an annual basis. During the course of the school year, parents of learners who are already enrolled at Linkside High School are advised of the amount due in respect of school fees for the following year. Parents of learners enrolling at Linkside High school are advised of the amount due in respect of school fees on the enrolment form.

In my personal capacity and on behalf of the applicant, in my capacity as parent/guardian I hereby agree that:

School fees are **payable in advance** and are due on the first day of the school year.

The following **terms of payment** are offered by the school:

1. Payment of the annual fees in full by 28 February with a 10% discount.
2. Debit order over 10 months of R3 479 per month per child from January to October or over 11 months of R3 163 per month per child from January to November.
3. Monthly payments by EFT, bank deposit, cash, credit card or debit order.
4. Both parents, irrespective of their marital status and/or personal arrangements, are liable by law for their child's school fees.
5. New applications for admission requiring reduction in school fees will only be considered if the completed checklist form indicated on Page 9 that the intention is to apply for such a reduction, or if personal circumstances have changed drastically beyond your control since completing the checklist form.
6. As per Section 41(5)(a) of the South African Schools Act 84 of 1996. You are accordingly requested to take note of the following:
That, unless exempted, you are liable for the payment of the annual school fees as detailed and that the payment of school fees is compulsory. You are furthermore entitled to apply for a reduction, alternatively exemption of school fees in which event you are to indicate your intention to apply and whether you require assistance with such application. Applicants must be prepared for an exhaustive investigation, supported by documentary proof, into their financial circumstances and lifestyle.
7. The accounts of parents who default on payment will, without exception, be handed over to our attorneys for collection. Judgement could be taken against either or both parents, for the principal debt with costs, which will result in you being blacklisted.
8. It may be of great assistance to you to start paying your 2024 fees immediately. Some parents find this helps alleviate some pressure off their budget next year.
9. A credit card facility is available. All Visa, Master and Debit cards are welcome.

Notify the Principal, in writing, in the event of my child leaving the school at least 2 months in advance or pay two months fees in lieu of such notice. (This is for reasons other than disciplinary or financial default.)

If, for any reason, the debit order is rejected, the School shall have the automatic right to double the amount of the debit order in the following month.

I / We declare that I /we are in a financial position to pay the school fees as adopted.

Thus signed at _____ on this _____ day of _____

Signature Biological Father/ Step Father/ Guardian

Signature Biological Mother/ Step Mother/ Guardian

Print Name Biological Father/ Step Father/ Guardian

Print Name Biological Mother/ Step Mother/Guardian

ADMISSION ACCEPTANCE

1. The submission of an application does not automatically guarantee acceptance. Acceptance does not work on a not a first-come first-served basis.
2. Without prejudice, the admissions committee reserves the right to accept or reject an application.
3. This is a **fee-paying school** and parents are expected to pay the fees in full according to arrangements agreed to on the acceptance form.
4. The decision of the admissions panel is final and no correspondence will be entered into once the outcome has been communicated in writing via email to parents/guardians.
5. If you have not heard from the school by the end of June, please contact us via email (admissions@linksidehs.co.za) to find out if your application was successful or not.
6. Should you not respond within 7 days of acceptance, you will forfeit the placement which will then be offered to another learner.

ADMISSION POLICY

1. Language Proficiency

- The medium of instruction at Linkside is **English**.
- **Afrikaans** is offered as a first additional language.
- **The school does not offer isiXhosa as a language. Applicants that currently have isiXhosa as a language will not be considered.**

2. Mathematical Ability

- The school focuses on the following Sciences: Economic Sciences, as well as the Natural Sciences.
- We offer the following subjects in which it is essential for the learners to have a Mathematical ability: *Mathematics, Physical Science, Mathematical Literacy, Accounting, Economics, Computer Studies (IT and CAT)*
- To ensure that we have enough learners left for the sciences in Grade 10-12, it is important that we accept learners who have good mathematical abilities.

3. Behavioural / Conduct Report

- A detailed and/or comprehensive conduct /behavioural report may be required by the school. This report will be required to be signed by the Principal of the learner's prior school or schools.

4. Age

- A learner who is three years older than the norm age per grade needs permission from the Head of the Education Department in order to attend school.
- The norm age in our case is the grade number plus 5:
Grade 8=13; Grade 9=14; Grade 10=15; Grade 11=16; Grade 12=17

5. Feeder Areas

- Linkside High School offers a range of subjects in the Economic Sciences, and in order to afford all learners the opportunity to study these subjects, **we are not bound only to our immediate area for learners.**
- We consider learners from all primary schools and areas, as prescribed by the Department.
- **PLACES ARE NOT RESERVED FOR APPLICANTS WHO HAVE SIBLINGS CURRENTLY AT THIS SCHOOL.**

6. Religious or Cultural Practices

- Applicants wishing to participate in their religious or cultural ceremonies may do so once their parents have given the Principal due notice of their intentions.
- We request that parents arrange a meeting with the School to discuss the influence of any cultural/traditional ritual, rite or ceremony on the learner and the resulting expectation from the school.
- It is recommended that male learners, wishing to participate in their rite of passage to manhood, do so at the end of their Grade 12 year. This will obviate any disruption in their schooling and that of their fellow learners.

7. Support of Children

- Every child thrives on parental support and involvement in the school.
- **We should like parents to:**
 - Ensure that learners are dress neatly according to the school's official Code of Conduct
 - Create an environment which ensures that learners can do their homework and study productively and effectively.
 - Support all sporting and cultural activities in which their children are involved.
 - Attend Governing Body elections to ensure that the Governing Body is representative of the parents and is the best available.

8. School Counsellor

All our learners have access to a qualified on-site school counsellor. Records of sessions are kept strictly confidential.

DECLARATION BY PARENT / GUARDIAN

1. I declare that all particulars furnished by me in this form are true and correct.
2. In my personal capacity and as the applicant's parent / guardian, I hereby agree to:
 - Purchase all the necessary uniform items including a track suit, house shirt, training shorts and sports clothes depending on the sport my child elects to play.
 - Accept the ethos of the school as contained in the Mission Statement.
 - Accept and support the Code of Conduct of the School.
 - Accept the authority of the Principal, teachers and other staff members.
 - Pay the stipulated school fees as agreed to by the School's Governing Body at the annual budget meeting.
 - Pay any bank charges, legal fees (including attorney and own client costs) and interest on any outstanding fees.
 - Accept that the School may transmit details of how the parents/guardians have performed in meeting their obligations in terms of their school fee obligations and share such information with other credit grantors.
 - Grant the School permission to use photographs of my child in educational school activities on various marketing platforms such as Facebook, Instagram and Website.
 - Notify the Principal, in writing, in the event of my child leaving the School at least two months in advance or pay two months' fees in lieu of such notice. (This is for reasons other than disciplinary or financial default.)
 - Undertake to return all books and other property belonging to the School.
 - To pay for lost text or damaged books.
 - Ensure that my child attends School regularly and should my child be absent from school for any reason, undertake to provide a letter explaining the circumstances. In cases where a learner is absent for more than three days, a doctor's certificate should be provided.
 - Pay all costs incurred for damage done or losses of whatsoever nature caused by my child to School property and/or the property of others whilst on School premises and/or when attending School activities.
 - I will take responsibility for ensuring that my child is adequately insured against any personal injury or related risk and death. I will also ensure that his/her technological device is adequately insured against loss or damage of whatsoever nature.
 - I understand and agree that the school, staff, assistants, representatives, agents and/or service providers cannot be held responsible for any losses, injury or damage of whatsoever nature incurred howsoever or from whatsoever cause arising in relation to my child and/or his/her property whilst on School premises and/or when attending to School activities.
 - I hereby irrevocably and unconditionally indemnify and hold harmless the School, (including but not limited to its staff, assistants, representatives, agents and/or service providers against any claims whether for damage, destruction or loss) of whatsoever nature and howsoever arising related to my child whilst on School premises and/or when attending to School activities. It does not matter who causes such damage, destruction or loss, how it is caused, whether it is caused by someone's act or failure to act, or whether it is caused by someone's intentional negligence.
 - While my child is involved in School activities of whatsoever nature, I authorise the Principal (or appointed staff member) to act in loco parentis, including granting consent for medical treatment in the case of an emergency, once all reasonable efforts to contact the learner's parents/guardians have been made. I hereby irrevocably accept any determination by the Principal (or appointed staff member) that a situation is in the nature of an emergency nature. I accept responsibility for payment of any medical treatment incurred on behalf of my child, whether by the School or otherwise.

- I acknowledge that in terms of Section 8A of the South African Schools Act 84 of 1996 (the Act), the Principal or his/her delegate may at random search any learner (including my child) or the property of a learner (including that of my child) for any liquor, dangerous object or illegal drug or prohibited, if a fair and reasonable suspicion has been established that:
 - Liquor, a dangerous object or an illegal drug or prohibited substance may be found on School premises or during a school activity; or
 - One or more learners on school premises or during a school activity are in possession of liquor, a dangerous object or illegal drug or prohibited substance.
- In terms of Section 8A of the Act, the Principal or his/her delegate may at random administer urine or other non-invasive test to any learner or group of learners that is on fair and reasonable grounds suspected of using liquor, illegal drugs and/or a prohibited substance.
- I hereby irrevocably and unconditionally indemnify and hold harmless the School (including but not limited to its principal, staff, assistants, representatives, agents and/or service providers) in respect of any damage or losses of whatsoever nature that my child and/or I may suffer personally and /or to any of his/her property attributable to any acts and/or omissions of the School (including but not limited to its Principal, staff, assistants, representatives, agents and/or service providers).

The School is completely opposed to the abuse and illegal use of alcohol and drugs. Possession, use, transmission or visible evidence of narcotic or unauthorized drugs, alcohol or intoxicant of any kind is an offence that may lead to the suspension and expulsion of a learner from the School in terms of the Act. The School will exercise its rights as set out above so as to ensure an alcohol and drug-free environment for all learners at Linkside High School.

3. We, the undersigned, acknowledge that we will receive text books and readers from the school. We are aware that they are the property of the school and therefore undertake to take good care of them and return them to the school in good condition at the end of the academic year. In case of where a book is damaged or disfigured due to negligence or wilful act the school has the right to levy us with an amount that will be determined at the time. Where a book is lost, we undertake to pay replacement value of the book at that stage. We understand that this undertaking is binding on us, jointly and severally.

Signed at Port Elizabeth this _____ day of _____ 20_____

Signature Biological Father/ Step Father/ Guardian

Signature Biological Mother/ Step Mother/ Guardian

Print Name Biological Father/ Step Father/ Guardian

Print Name Biological Mother/ Step Mother/Guardian

DECLARATION BY PROSPECTIVE LEARNER

I, the undersigned, declare that it is my wish to attend Linkside High School and acknowledge that I have read and understood the rules of the school. I undertake to abide by them even when they are amended from time to time. I understand that if I am ever in breach thereof, I will be disciplined accordingly.

I also agree to abide by THE LINKSIDE HIGH SCHOOL CODE OF CONDUCT:

1. Introduction:
I undertake to acquaint myself with the school rules and abide by them at all times, thus ensuring that the good name of the school is never brought into disrepute.
I also undertake to acquaint myself with the Disciplinary Procedures that are in place at the school.
2. Pride in our school:
I shall display pride in my school by:
 - Displaying good manners and personal dignity;
 - Constantly striving to improve my work ethic and my sporting standards;
 - My neatness of dress at all times.
3. Environment for learning:
By my actions and attitude, I shall:
 - Respect every individual's right to learn;
 - Take responsibility for achieving my own learning potential;
 - Value and support a culture of learning by being punctual, and behaving and participating in class.
4. Respect and discipline:
By being self-disciplined, I shall show respect for:
 - My peers, my elders and staff members;
 - The property of others;
 - The race, culture and religious beliefs of others;
 - My school, its traditions and rules.
5. Security, Valuables and Personal Safety:
I undertake to:
 - Take responsibility for my own possessions;
 - Respect the possessions of others;
 - Report any act of theft or vandalism;
 - Do nothing to endanger my fellow learners.
6. Upholding our Ethos & Motto:
I pledge my support for our:
 - Ethos:
 - Mission statement
By creating unique educational opportunities we endeavour to guide pupils towards achieving their maximum potential so that they may play a meaningful role in society.
 - Vision
At Linkside High the building of character lays the foundation for excellent education.
 - Linkside High School Code of Conduct
The aim of the Code of Conduct is to constantly improve and maintain a disciplined environment at Linkside in order to continue with a culture of purposeful learning and teaching.
 - Motto: "Ad Astra" - Reach for the stars

Learner's name and surname: _____

Learner's signature: _____

Date: _____



LINKSIDE HIGH SCHOOL

Learner-centered Excellence

**Consent form in terms of the
Protection of Personal Information Act
4 of 2013 (POPI):**

**PARENTS/GUARDIANS AND
PROSPECTIVE PARENTS/GUARDIANS**

Consent to use personal information:

- By agreeing to the terms of this information form you hereby voluntarily authorise Linkside High School to process your personal information as well as that of your child (including the names, physical address, telephone numbers and any other information you have provided to the school).
- Processing shall include the receipt, recording, organising, collation, storage, updating or modification, retrieval, alteration, consultation and use; the dissemination by means of transmission, distribution or making available in any other form, or the merging, linking as well as blocking, degradation, erasure or destruction of information.
- This consent is effective immediately and will remain effective until one of the conditions stated under paragraph 8 of the

Policy on the Protection of Personal Information has been met.

- The personal information may only be processed if it is adequate, relevant and not excessive, given the purpose for which it is processed, and if processing occurs in accordance with the relevant provisions of POPI. The purpose of the processing of information must relate to a function or an activity of the school.
- In addition, you hereby take note that Linkside High School collects and processes personal information pertaining to the proper functioning, management and governance of the school, as prescribed in the South African Schools Act 84 of 1996 and other relevant education legislation and policies.
- The type of information will depend on the purpose for which it is collected, and will be processed for that purpose only.
- In terms of section 11 of POPI, personal information may only be processed in the following circumstances:
 - If the data subject, or a competent person where

the data subject is a child, consents to the processing.

- If processing is necessary to carry out actions for the conclusion or performance of a contract to which the data subject is party.
- If processing complies with an obligation imposed by law on the school.
- If processing protects a legitimate interest of the data subject.
- If processing is necessary for the performance of a public law duty.
- If processing is necessary for pursuing the legitimate interests of the school.

Your rights in terms of this consent

You have the following rights:

- *The right to know what information is being kept, how it is being used, and when the school will disclose it.* All of the aforesaid information is contained in our Policy on the Protection of Personal Information and our Privacy Policy, which are available and may be obtained from our offices or our website.
- *The right to correct your details.* The school will try to keep your information up to date. However, should any of your details change, please notify us to ensure that our records are as accurate as possible.
- *The right to revoke consent.* You may revoke the consent you have given us in terms of this form at any time. Your revocation should be in writing and addressed to the

information officer of the school. Revoked consent is not retroactive and will not affect any past or existing use of your information.

Consent to receive information

By agreeing to the terms of this consent form, you expressly consent to the processing of your information for communication purposes, and understand that by consenting, you may receive communication in the form of SMSs, e-mails and the like from the school.

Please tick the appropriate box below:

I agree I do not agree

Name of learner:

Name of Father/Stepfather/Guardian

Signature of Father/Stepfather/Guardian

Date: _____

Name of Mother/Stepmother/Guardian

Signature Mother/Stepmother/Guardian

Date: _____

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